

**WEST EARL TOWNSHIP**

157 W. Metzler Rd  
 P.O. Box 787  
 Brownstown, PA 17508  
 www.westearltpw.org  
 Phone: (717) 859-3201  
 Fax: (717) 859-3499

**Office Use Only**

Date of Receipt: \_\_\_\_\_  
 Permit Number: \_\_\_\_\_  
 Zoning District: \_\_\_\_\_  
 County Parcel ID Number: 210- \_\_\_\_\_

**APPLICATION FOR ZONING/BUILDING PERMIT**

Applicant's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Describe the proposed work to be completed: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**SPECIFICATIONS**

Length of Structure: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

Number of Stories: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

The Structure will contain \_\_\_\_\_ sq. ft. of usable floor space. Date of completion: \_\_\_\_\_

The complete cost of the structure for which this permit has been applied for is: \$ \_\_\_\_\_ (required)

West Earl Township Fees	Choose Inspection Agency
Permit Fee:	Select one:
DCED Training Fee:	<input type="checkbox"/> Associated Building Inspections Inc. 717-733-1654
Municipal Fee:	<input type="checkbox"/> Code Administrators, Inc. 717-859-3350
<b>Total Fee:</b>	<input type="checkbox"/> Commonwealth Code Inspection Service, Inc. 717-664-2347

**PROVIDE TWO (2) SETS OF SCALED BUILDING AND SITE PLANS WHICH CLEARLY SHOW THE FOLLOWING:**

- The dimensions and shape of the lot to be built upon with the location and dimensions (length & width) of all existing buildings on the lot.
- The location and dimensions (length, width & height) of all proposed buildings or additions to buildings and off-street parking and/or loading facilities.
- The setback dimensions for all proposed buildings or additions to buildings, measured from the side and rear property lines and the abutting street centerline.
- The location of sanitary sewer and water supply facilities.
- Construction documents including floor plans & cross section plans.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant's Signature

**For Zoning Officer's Use Only**

The application is: Approved ( ) Denied ( )

\_\_\_\_\_ Date

\_\_\_\_\_ Zoning Officer's Signature

**West Earl Township Stormwater Management Exemption & Small Project Application**

Applicant's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address: \_\_\_\_\_

Address of Property: \_\_\_\_\_

**Stormwater Management Submission Type:** ( ) Exempt ( ) Small Project/Minor Stormwater Management Plan

<u>Exempt submission:</u>	<u>Small project submission:</u>
<b>Proposed impervious area</b> _____ sq. ft. <i>(stormwater worksheet*)</i>	<b>Proposed impervious area</b> _____ sq. ft. <i>(stormwater worksheet*)</i>
<b>Prior impervious area installed since Jan 1, 2005*</b> _____ sq. ft.	<b>Prior impervious area installed through other small projects*</b> _____ sq. ft.
<b>Total</b> _____ sq. ft. <i>(Must not exceed 1,000 sq. ft.)</i>	<b>Total</b> _____ sq. ft. <i>(Must not exceed 5,000 sq. ft.**)</i>
<i>* Information and/or document may be obtained from the West Earl Township office</i>	
<i>**If project exceeds 5,000 square feet of impervious area a stormwater management plan with approvals will be required</i>	

**Property Owner Acknowledgement** - I declare that I am the property owner, or authorized representative of the owner, and that the information provided is true and accurate to the best of my knowledge. I understand that stormwater may not adversely affect adjacent properties or be directed onto another property without written permission. I also understand that false information may result in a stop work order or revocation of permits. Municipal representatives are also granted reasonable access to the property for review and/ or inspection of this project if necessary.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**West Earl Township Receipt**

Date Received \_\_\_\_\_ Fee Submitted \_\_\_\_\_

**West Earl Township Approval**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please note that if you are installing between 1,001 and 5,000 square feet of new impervious area then submission of a small project stormwater plan will be required before a building permit will be issued. Please visit the Township's website at [www.westearltpw.org](http://www.westearltpw.org) to download the small projects stormwater worksheets or contact the office at 717-859-3201 or email [datadept@westearltpw.org](mailto:datadept@westearltpw.org).**

**PERMITS AND APPROVALS WHICH MAY BE REQUIRED  
PRIOR TO ISSUANCE OF A UNIFORM CONSTRUCTION CODE PERMIT**

- Zoning permit under Zoning Ordinance.
- Stormwater Manager Plan.
- Proof of recording of a subdivision and/or land development plan for all nonresidential construction and for construction of any dwelling not on a separate lot of record.
- Highway occupancy permit if property fronts on a highway under the jurisdiction of the Pennsylvania Department of Transportation and a new access or changed access is required.
- Street opening permit if property fronts on a Township street and any street openings are required for installation of underground utilities.
- Permit to connect to and/or expand the use of the public water system if public water supply will be used or proposed construction will result in an expansion of such use.
- Permit to connect to and/or expand the use of the public sewer system if public sewer system will be used or proposed construction will result in an expansion of such use.
- On-lot sewage disposal system permit (where public sewer service is not available) if sewage disposal is required or proposed construction will result in expansion of number of bedrooms (if a dwelling).
- Erosion and sedimentation control plan or Conservation Plan from the Lancaster County Conservation District.

**OTHER INFORMATION**

- Your project will be evaluated to confirm compliance with the Zoning Ordinances as adopted by West Earl Township.
- Upon issuance of the Zoning Permit, the permit placard should be posted and visible from the public right-of-way. The inspection schedule should be on site for verification and signature at time of inspections. The permit applicant, and ultimately the owner, is responsible for making arrangements for inspections. Construction must not proceed until each phase has received approval. Please refer to the property address and building permit number when scheduling an inspection.
- Along with the application, a plot plan and any supplemental information must be submitted before the plan will be reviewed.
- Please remember that structures should not be used until a final inspection has been completed. If you have any questions concerning your project, please call the West Earl Township office.

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157 West Metzler Road, P.O. Box 787 Brownstown, PA 17508

Phone: 717-859-3201 Fax: 717-859-3499

Contractor Listing

**PERMIT #** \_\_\_\_\_

**General Contractor**

Business Name:		
Contact:		Telephone:
Address:		
City:	State:	Zip:
Fax:	Cell:	Office/Other:

**Electrical Contractor**

Business Name:		
Contact:		Telephone:
Address:		
City:	State:	Zip:
Fax:	Cell:	Office/Other:

**Plumbing Contractor**

Business Name:		
Contact:		Telephone:
Address:		
City:	State:	Zip:
Fax:	Cell:	Office/Other:

**HVAC Contractor**

Business Name:		
Contact:		Telephone:
Address:		
City:	State:	Zip:
Fax:	Cell:	Office/Other:

**Contractor**

Business Name:		
Contact:		Telephone:
Address:		
City:	State:	Zip:
Fax:	Cell:	Office/Other:

**Workers' Compensation Insurance Coverage Information**

**A. THE APPLICANT IS**

A contractor within the meaning of the Pennsylvania Worker's Compensation Law  
 Yes     No

**B. INSURANCE INFORMATION**

Name of Applicant: \_\_\_\_\_

Federal or State Employer Identification Number: \_\_\_\_\_

Applicant is a qualified self-insurer for worker's compensation  
 Certificate attached

Name of Worker's Compensation Insurer: \_\_\_\_\_

Worker's Compensation Insurance Policy Number: \_\_\_\_\_  
 Certificate attached

Policy Expiration Date: \_\_\_\_\_

**C. EXEMPTION**

(Complete Section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.)

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons as indicated:

Contractor with no employees. Contractor is prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the Township.

Religious exemption under the Workers' Compensation Law.

Subscribed and sworn before me this \_\_\_\_\_

Day of \_\_\_\_\_, 20 \_\_\_\_\_ (seal)

\_\_\_\_\_

(Signature of Notary Public)

My Commission Expires: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

County of: \_\_\_\_\_

Municipality: \_\_\_\_\_

# Stormwater Pollution Solutions

## Residential

Recycle or properly dispose of household products that contain chemicals, such as insecticides, pesticides, paint, solvents, and used motor oil and other auto fluids. Don't pour them onto the ground or into storm drains.

### Lawn care

Excess fertilizers and pesticides applied to lawns and gardens wash off and pollute streams. In addition, yard clippings and leaves can wash into storm drains and contribute nutrients and organic matter to streams.



- ◆ Don't overwater your lawn. Consider using a soaker hose instead of a sprinkler.
- ◆ Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Use organic mulch or safer pest control methods whenever possible.
- ◆ Compost or mulch yard waste. Don't leave it in the street or sweep it into storm drains or streams.
- ◆ Cover piles of dirt or mulch being used in landscaping projects.

### Septic systems

Leaking and poorly maintained septic systems release nutrients and pathogens (bacteria and viruses) that can be picked up by stormwater and discharged into nearby waterbodies. Pathogens can cause public health problems and environmental concerns.



- ◆ Inspect your system every 3 years and pump your tank as necessary (every 3 to 5 years).
- ◆ Don't dispose of household hazardous waste in sinks or toilets.

### Auto care

Washing your car and degreasing auto parts at home can send detergents and other contaminants through the storm sewer system. Dumping automotive fluids into storm drains has the same result as dumping the materials directly into a waterbody.



- ◆ Use a commercial car wash that treats or recycles its wastewater, or wash your car on your yard so the water infiltrates into the ground.
- ◆ Repair leaks and dispose of used auto fluids and batteries at designated drop-off or recycling locations.

### Pet waste

Pet waste can be a major source of bacteria and excess nutrients in local waters.



- ◆ When walking your pet, remember to pick up the waste and dispose of it properly. Flushing pet waste is the best disposal method. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.



Education is essential to changing people's behavior. Signs and markers near storm drains warn residents that pollutants entering the drains will be carried untreated into a local waterbody.

## Residential landscaping

**Permeable Pavement**—Traditional concrete and asphalt don't allow water to soak into the ground. Instead these surfaces rely on storm drains to divert unwanted water. Permeable pavement systems allow rain and snowmelt to soak through, decreasing stormwater runoff.

**Rain Barrels**—You can collect rainwater from rooftops in mosquito-proof containers. The water can be used later on lawn or garden areas.



**Rain Gardens and Grassy Swales**—Specially designed areas planted with native plants can provide natural places for



rainwater to collect and soak into the ground. Rain from rooftop areas or paved areas can be diverted into these areas rather than into storm drains.

**Vegetated Filter Strips**—Filter strips are areas of native grass or plants created along roadways or streams. They trap the pollutants stormwater picks up as it flows across driveways and streets.

## Commercial

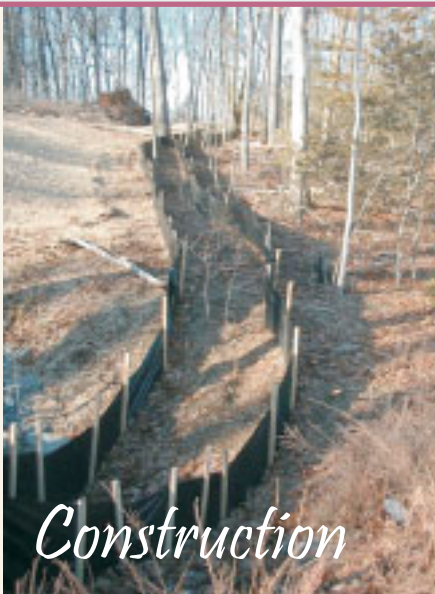
Dirt, oil, and debris that collect in parking lots and paved areas can be washed into the storm sewer system and eventually enter local waterbodies.

- ◆ Sweep up litter and debris from sidewalks, driveways and parking lots, especially around storm drains.
- ◆ Cover grease storage and dumpsters and keep them clean to avoid leaks.
- ◆ Report any chemical spill to the local hazardous waste cleanup team. They'll know the best way to keep spills from harming the environment.

Erosion controls that aren't maintained can cause excessive amounts of sediment and debris to be carried into the stormwater system. Construction vehicles can leak fuel, oil, and other harmful fluids that can be picked up by stormwater and deposited into local waterbodies.

- ◆ Divert stormwater away from disturbed or exposed areas of the construction site.
- ◆ Install silt fences, vehicle mud removal areas, vegetative cover, and other sediment and erosion controls and properly maintain them, especially after rainstorms.
- ◆ Prevent soil erosion by minimizing disturbed areas during construction projects, and seed and mulch bare areas as soon as possible.

## Construction



## Agriculture

Lack of vegetation on streambanks can lead to erosion. Overgrazed pastures can also contribute excessive amounts of sediment to local waterbodies. Excess fertilizers and pesticides can poison aquatic animals and lead to destructive algae blooms. Livestock in streams can contaminate waterways with bacteria, making them unsafe for human contact.

- ◆ Keep livestock away from streambanks and provide them a water source away from waterbodies.
- ◆ Store and apply manure away from waterbodies and in accordance with a nutrient management plan.
- ◆ Vegetate riparian areas along waterways.
- ◆ Rotate animal grazing to prevent soil erosion in fields.
- ◆ Apply fertilizers and pesticides according to label instructions to save money and minimize pollution.

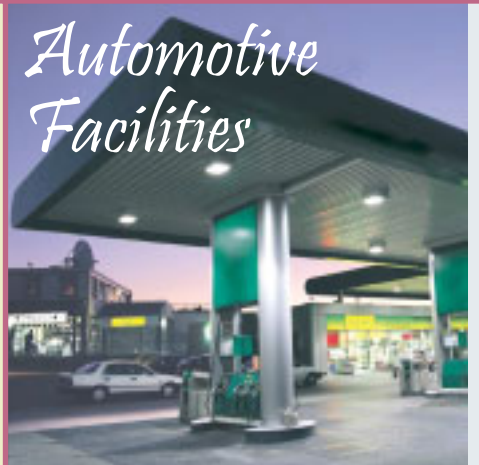


## Forestry

Improperly managed logging operations can result in erosion and sedimentation.

- ◆ Conduct preharvest planning to prevent erosion and lower costs.
- ◆ Use logging methods and equipment that minimize soil disturbance.
- ◆ Plan and design skid trails, yard areas, and truck access roads to minimize stream crossings and avoid disturbing the forest floor.
- ◆ Construct stream crossings so that they minimize erosion and physical changes to streams.
- ◆ Expedite revegetation of cleared areas.

## Automotive Facilities



Uncovered fueling stations allow spills to be washed into storm drains. Cars waiting to be repaired can leak fuel, oil, and other harmful fluids that can be picked up by stormwater.

- ◆ Clean up spills immediately and properly dispose of cleanup materials.
- ◆ Provide cover over fueling stations and design or retrofit facilities for spill containment.
- ◆ Properly maintain fleet vehicles to prevent oil, gas, and other discharges from being washed into local waterbodies.
- ◆ Install and maintain oil/water separators.