

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	Dale Wissler	Member:	Russell Ressler, Jr.
Vice Chairman:	John Ford	Manager/Secretary:	Kevin Tobias
Member:	Richard Stover		

Member Keppley was absent.

Call to Order

Chairman Wissler called the March 24, 2014, regular meeting to order at 7:02 p.m.

Public Comment/Guests

Justin Groff, Eagle Scout project – Justin Groff would like to do some volunteer work for the Township for his Eagle Scout project. He will be helping the Township to meet MS4 requirements by marking 180 storm boxes in Eagleview Estates, Millway Acres and along Cocalico Creek Road. Moved by Member Stover, second by Vice Chairman Ford to approve Justin Groff's Eagle Scout project. Motion approved unanimously.

Approval of Minutes

Vice Chairman Ford noted 2 spelling errors in the March 10, 2014 regular meeting minutes. Moved by Vice Chairman Ford, second by Member Ressler to approve the March 10, 2013 regular meeting minutes as corrected. Motion approved unanimously.

Moved by Member Ressler, second by Member Stover to approve the March 12, 2014 special meeting minutes as presented. Motion approved unanimously.

New Business

West Earl Fire Company auction road closure – Moved by Member Ressler, second by Member Stover to allow the closure of S. Church Street for the West Earl Fire Company auction. Motion approved unanimously.

Public Works Director's Report

In addition to his written report, Jim Houser reported the following:

- **Tires for Township equipment** – Four tires are needed for the loader and two for the road bank mowing tractor. Mr. Houser said that he budgeted \$20,000 for new tires but the actual cost will be approximately \$8,500.
- **Sewer treatment plant roof** – The roof at the sewer treatment plant needs to be repaired. Mr. Houser said that he would like to do the roof work at the treatment plant at the same time as the park pavilion roof at the Lions' Park this year. Mr. Houser will put together some pricing information and report back to the Board.
- **Post Office crosswalk sign** – Mr. Houser would like to purchase a new crosswalk sign to replace the sign that was destroyed by a large vehicle. The sign will cost \$240. Mr. Houser told the Board that there is \$800 available in the budget to purchase signs. The Board approved the purchase of a new crosswalk sign to install near the post office at the corner of Charles Place and W. Main Street.
- **West Center Square Road** – Upper Leacock Township will be doing some work on W. Center Square Road. They contacted Mr. Houser and asked if West Earl would like to work with them and make improvements on the 200ft portion of the road that is within West Earl Township. West Earl's portion of

the cost would be approximately \$3,200. After a brief discussion the Board directed Mr. Houser to proceed with the improvements.

- **Short Road, reclassification to private drive** – Penn Dot has proposed that the Route 23 side of Short Road be eliminated and a “Private Drive” sign be installed on the Groffdale side of the road. Penn Dot has also requested that a warning sign be installed, for at least 6 months, which will notify drivers of the change. Mr. Houser will discuss this with the property owners on Short Road.
- **Sawmill Road potential truck traffic restrictions** – Mr. Houser spoke to the Municipal Rep. at LTAP. Based on the 90 degree turn on Sawmill Road, the Township can install some truck traffic restriction signs, however, in order for the signs to be enforceable, the Township would need to adopt an Ordinance. Mr. Houser will discuss this with the homeowners on Sawmill Road and report back to the Board.
- **Fulltime Public Works employee** – Mr. Houser asked the Board if they’ve decided to approve the hiring of a new, fulltime public works employee. Mr. Houser reminded them that \$38,500 was budgeted for this purpose. Mr. Houser also told the Board that he doesn’t want lose his part time employee. Discussion followed about how hardworking and valuable the part time employee is and has been for many years. Member Stover expressed concern about losing the part time employee. Chairman Wissler will talk to the part time employee and find out whether he would like to remain with the Township or make a move to a less physically demanding job. Moved by Member Ressler, second by Chairman Wissler to approve the hiring of a new, fulltime public works employee. Ford-yes, Stover-no. Motion passed with a 3 to 1 vote.

Manager’s Report

- **Fire Escrow Ordinance** – Mr. Tobias provided a copy of the draft Ordinance that was prepared by the Township’s Solicitor. Board Members expressed concern about some aspects of the Ordinance. The Board did not take action on the Ordinance.
- **Lancaster County Conservation District Memorandum of Understanding** – Moved by Vice Chairman Ford, second by Member Stover to sign the Lancaster County Conservation District Memorandum of Understanding. Motion approved unanimously.
- **Daniel R. King, 297 Brethren Church Road** – application for exemption from using a trash hauler. The Board reviewed the application. Chairman Wissler noted that the applicant did not specify what is being done with the recyclables. The Motion made by Chairman Wissler, seconded by Member Stover to deny the exemption request from Daniel R. King, 297 Brethren Church Road due to incomplete information. Motion approved unanimously.

Correspondence

- **PSATS** – The annual conference will be held April 13th through April 16th.
- **Rep Keith Greiner newsletter** – For the Board’s review.
- **West Earl Fire Company** – Requesting that their building permit fee be waived. Moved by Vice Chairman Ford, second by Member Ressler to waive the building permit fee for the West Earl Fire Company. Motion approved unanimously.
- **Josele Cleary, Township Solicitor** – An email from Josele Cleary outlining what can legally be done with any overpayment of taxes. Taxpayers must make a written request, within 3 years, to have any tax

overpayment refunded.

- **Roof repair bid** – The Township received 11 bids. The lowest was All Type Roofing. Moved by Member Stover, second by Member Ressler to award the roof repair bid to All Type Roofing at a cost of \$36,685.00. Motion approved unanimously.
- **Stone Barn Place** – A proposal letter regarding the extension of the installation of sidewalks for the Board's review. Vice Chairman Ford noted that it may be advantageous for the Township to apply for the highway occupancy permit rather than the owner of Stone Barn Place. Mr. Tobias will get a recommendation from the Township's engineer Corey Rathman.

Payment of Bills

Moved by Member Ressler, second by Member Stover to pay the bills as presented. Motion approved unanimously.

Supervisors' Comments

John Ford

PSATS Conference, 2014 Proposed Resolutions - Vice Chairman Ford is the voting delegate for West Earl Township. He asked the other Board members to review the Resolutions and give him any feedback they may have.

Adjournment

Moved by Vice Chairman Ford, second by Chairman Wissler to adjourn the March 24, 2014 regular meeting at 8:45 p.m. Motion approved unanimously.