

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	Dale Wissler	Member:	Russell Ressler, Jr.
Vice Chairman:	John Ford	Member:	Harold Keppley, Jr.
Member:	Richard Stover	Manager/Secretary:	Candie Johnson

Call to Order

Vice Chairman Ford called the December 8, 2014 regular meeting to order at 7:00 p.m.

Public Comment/Guests

**David Butterworth, Pro Am Cycling Events**

- **Farmersville Road Race** – Saturday, April 11, 2015. The race will begin at 9 a.m. and end at 3 p.m. and will follow the same course as previous years. Mr. Butterworth is also requesting that Snyder Road between Turtle Hill and Metzler Roads be made one-way during the race as was done in previous years. Moved by Member Ressler, second by Member Stover to approve the use of Township roads for the Farmersville Road Race on Saturday, April 11, 2015. Motion approved unanimously.
- **Brownstown Road Race** – Saturday, June 27, 2015. The race will begin 9 a.m. and end at 3 p.m. on N. Maple Avenue at Peace Road. Mr. Butterworth is also requesting that Peace Road between N. Maple Avenue and Center Square Road be closed. Moved by Chairman Wissler, second by Member Stover to approve the use of the Township and closure of Township roads for the Brownstown Road Race on Saturday, June 27, 2015. Motion approved unanimously.

**Jerry Horst, Summit Land Holdings** – Creek Hill Development. Mr. Horst reported that the financing for this project is in place and he is ready to post the financial security. Mr. Horst also had several requests.

- **Architectural guidelines on the plan** – Mr. Horst would like to revise the architectural guidelines that are currently on the plan, e.g. 5 inch vinyl siding, and installation of black mailboxes to guidelines that are more generic. After a brief discussion the Board wasn't sure whether these guidelines are required or not and questioned whether they needed to be on the plan at all. Member Keppley said that the guidelines should be something that the Home Owners' Association would enforce. Ms. Johnson will check with the Township's attorney and will report back to the Board and Mr. Horst.
- **Change of street names** – Mr. Horst would like to change the names of the streets in the development. He said that the previous Summit Land Holdings partner came up with the names. Mr. Horst said he checked with the County and they approved the names that he chose. Ms. Johnson told Mr. Horst that he would need to have the street names approved by the Post Office in Harrisburg. The Board agreed they were ok with the name changes as long as they are approved by the Post Office in Harrisburg.
- **Recording of the plan** – Mr. Horst said that he was told that he would have to record all 34 pages of the Creek Hill plan with the County. He said he's worked with several Townships and this is the first time that he was asked to record all the pages and asked the Board if this is indeed required. Ms. Johnson will check with the Township's attorney and engineer to get an answer for Mr. Horst.

Approval of Minutes

Moved by Chairman Wissler, second by Vice Chairman Ford to approve the November 17, 2014 regular meeting minutes as presented. Motion approved unanimously.

New Business

**Mowing Contract bid award for 2015** – The bid opening was on Friday, December 5, 2014 at 2:00 p.m. Muckle Landscaping was the apparent low bidder. Member Keppley asked of there were any issues with the mowing service this year. Ms. Johnson said she was aware of some issues with the days that the mowing was being done and also an issue with the weed whacking. Member Ressler said that he hasn't heard of any complaints about the mowing except at the beginning of the season when bugs were being worked out. Moved by Member Ressler, second by Member Keppley to award the 2015 mowing contract to Muckle Landscaping. Motion approved unanimously.

**2015 Budget** – Ms. Johnson provided an overview of the budget for the Board's final review. Moved by Member Ressler, second by Member Keppley to approve the 2015 budget. Motion approved unanimously.

**Resolution No. 2014-19** – setting the street light tax rate for 2015. There is no change to the rates for 2015. Moved by Chairman Wissler, second by Member Stover to adopt Resolution No. 2014-19. Motion approved unanimously.

**Resolution No. 2014-20** – setting the real estate tax rate at 1.59 mils for 2015. There is no change to the rate for 2015. Moved by

Member Ressler, second by Chairman Wissler to adopt Resolution No. 2014-20. Motion approved unanimously.

**Resolution No. 2014-21** – setting the special hydrant tax rate for 2015. There is no change to the rate for 2015. Moved by Member Stover, second by Member Ressler to adopt Resolution No. 2014-21. Motion approved unanimously.

#### Manager's Report

**Non-uniform employee manual and work rules** – Ms. Johnson asked the Board Members to review these documents so they can be adopted.

**Sidewalk and Open Burning Ordinances** – Ms. Johnson is still working on these Ordinances.

**Meadowview Estates & Anglesea Developments storm water issues** – Ms. Johnson provided copies to the Board of the letters that she plans to send to the residents affected by the storm water issues in these developments. The Board approved the mailing of the letters.

**PSATS Unemployment Compensation Group Fund** – Ms. Johnson provided documents for the Board's review. She said this is a program that the Township has been a part of for a long time. Member Keppley said that he would like to know what the rate is. Ms. Johnson will discuss this program with the Township's attorney and report back to the Board.

**Christmas Eve & New Years' Eve** – Ms. Johnson asked the Board to consider allowing the employees to leave at noon on Christmas Eve and New Years' Eve. After a brief discussion the Board decided that it would be ok for the employees to leave at noon but they would have to use either vacation or personal time.

**Key pad** – The key pad at the office door was installed today.

**Executive session** – Ms. Johnson requested an executive session at the end of the regular meeting to discuss a personnel issue.

#### Payment of Bills

Moved by Member Stover, second by Chairman Wissler to pay the bills as presented. Motion approved unanimously.

#### Supervisors' Comments

**Russ Ressler** – Member Ressler said that he owns a property in Lancaster City and noticed on his water and sewer bill that he's being charged a storm water fee of \$11 per quarter. He wondered if this will be seen more throughout the area.

After a short recess the Board entered executive session at 8:25 p.m. The Board returned to their regular session at 9:30 p.m.

#### Adjournment

Moved by Member Ressler, second by Member Keppley to adjourn the December 8, 2014 regular meeting at 9:35 p.m. Motion approved unanimously.