

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Vice Chairman:	Harold Keppley, Jr.	Member:	Keith Kauffman
Member:	Richard Stover	Police Chief:	Brian Brandt

Manager Candie Johnson was absent.

Call to Order

Chairman Ford called the April 10, 2017 regular meeting to order at 7:00 p.m.

Public Comment/Guests

None

Approval of Minutes

Chairman Ford noted that “approved unanimously” should be added to the motion under #1 under the New Business heading. Also under New Business, #2 Jerry Z. Martin should be changed to Jerre Z. Martin. Moved by Member Thornton, second by Member Stover to approve the March 27, 2017 regular meeting minutes as corrected. Motion approved unanimously.

New Business

1. Materials & paving project bids for 2017

- Moved by Member Kauffman, second by Member Thornton to award the materials bid to Allan Myers. Motion approved unanimously.
- Moved by Member Stover, second by Member Thornton to award the superpave bid to Highway Materials. Motion approved unanimously.
- Moved by Chairman Ford, second by Member Thornton to award the E3M oil & distributor bid to Martin Paving. Motion approved unanimously.
- Moved by Member Kauffman, second by Member Stover to award the Balmertown Road paving project bid to New Enterprise. Motion approved unanimously.

2. Property Maintenance Ordinance – Chief Brandt reviewed the proposed property maintenance ordinance and said if the Township wants to address some of the property maintenance issues then this ordinance would be needed. He said the Township’s current ordinance is not sufficient to enforce property maintenance. Vice Chairman Keppley commented that the Township has been trying to do this with its nuisance ordinance and it didn’t have merit. Moved by Vice Chairman Keppley, second by Member Kauffman to advertise the Property Maintenance Ordinance. Motion approved unanimously.

3. Pedal to Preserve Ride – Moved by Member Stover, second by Member Kauffman to approve the use of Township roads for the Pedal to Preserve Ride on June 3, 2017. Motion approved unanimously.

4. COG Bids

- Moved by Vice Chairman Keppley, second by Member Kauffman to award the line painting bid to Midlantic Marking, Inc. Motion approved unanimously.
- Moved by Member Kauffman, second by Member Thornton to award the seal coat bid to Stewart & Tate. Motion approved unanimously.

5. **RFPs for Pension Plans** – Chairman Ford said the Pension Committee has met with several companies recently to find out what other options the Township has for its pension plans and is seeking proposals. Moved by Member Kauffman, second by Vice Chairman Keppley to move forward with RFPs for the Township's uniform and non-uniform pension plans. Motion approved unanimously.

Manager's Report

Miss Johnson was not present but provided a written report for the Board's review.

- **PSATS Conference** – The Conference will be on April 24 – 26. The Board briefly discussed the regularly scheduled meeting on Monday, April 24th. The meeting will be held as normal.
- **Past Due Tax Letters** – It would cost \$8.75 per letter to have the Attorney send letters. The Board agreed to move forward with the letters.
- **Brian Hershock** – The sewer treatment plant operator resigned. His last day will be April 30, 2017.
- **Municibid** – The road department provided a list of 5 more items to place on Municibid. Moved by Member Thornton, second by Vice Chairman Keppley to approve the list of items for Municibid. Motion approved unanimously.

Payment of Bills

The Board briefly discussed the cost to purchase Mutt Mitts. Moved by Member Kauffman, second by Member Thornton to pay the bills as presented. Motion approved unanimously.

Supervisors' Comments

Keith Kauffman – Members Kauffman and Thornton met with the Candie Johnson, Ashley Martin and Sylvan Fisher and discussed upcoming necessities. Their list included a dump truck, plow and the purchase of land to fulfill requirements for the MS4 program. Member Thornton said he loved their forward thinking and asked them to create a prioritized list. Vice Chairman Keppley mentioned the possibility of renting equipment rather than buying it.

John Ford – Chairman Ford received a letter from the Cocalico Valley Historical Society. They are looking anyone who may have information about the West Earl Township coronet music group. Member Stover said he will talk to Phyllis Sensenig about this.

Adjournment

Moved by Member Kauffman, second by Member Thornton to adjourn the April 10, 2017 regular meeting at 7:45 p.m. Motion approved unanimously.