

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Keith Kauffman
Vice Chairman:	Harold Keppley, Jr.	Member:	Dave Thornton
Member:	Richard Stover	Police Chief/Code Enforcement:	Brian Brandt

Others present: Teresa Beever - Officer Manager, Sylvan Fisher - Roadmaster & Ashley Martin – Assistant Roadmaster

Manager Candie Johnson was absent.

Call to Order

Chairman Ford called the June 12, 2017 regular meeting to order at 7:00 p.m.

Approval of Minutes

Moved by Member Thornton, second by Member Stover to approve the June 12, 2017 regular meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

Michael Vance, Brian Drive – Mr. Vance was at the meeting to address the Board regarding the Township's compost site. He said the Township decreased the number of free trips for residents to 20 per year. He said that's not enough to go once per week and feels that 30 trips would be better. He said he knows that there are other residents who are frustrated by the decrease in trips as well. Mr. Vance asked the Board members to consider giving residents 30 trips per year. Vice Chairman Keppley gave an overview of the Board's reasons for decreasing the number of trips for residents. Chairman Ford thanked Mr. Vance for bringing this to the Board's attention. Mr. Vance said he was also at the meeting to discuss non-domesticated animals and that the Township does not have any ordinance prohibiting non-domesticated animals in a residential neighborhood. He said in his development there is a resident who has goats and chickens as pets. He said there is also an issue with junk cars and trailers. Chief Brandt said that since the Township has adopted a new property maintenance ordinance some of these issues can now be addressed.

Steve Gabriel, Rettew Associates – Mr. Gabriel was at the meeting to give an update on the East Main Street project and the sidewalk grant. Mr. Gabriel said they had a kick-off meeting with PennDot and the next step will be the field view & scoping meeting which will take place once the field survey of the entire length of the project area is completed. Bids for the project will be opened between September and December of 2018 and the project will start in the Spring of 2019. A brief discussion of the historical property analysis followed.

Moved by Member Thornton, second by Member Kauffman to approve spending \$20,000 for the field survey of the East Main Street sidewalk project area. Motion approved unanimously.

Moved by Member Thornton, second by Vice Chairman Keppley to authorize electronic access to the PennDot System form. Motion approved unanimously.

Discussion followed relating to the \$32,000 cost for securing the easements for all the properties in the project area. This will be revisited at the next meeting when the Township Manager is present.

New Business

1. **Elmer Beiler Stormwater Management Agreement** – Moved by Vice Chairman Keppley, second by Member Stover to sign the stormwater management agreement for Elmer Beiler. Motion approved unanimously.
2. **Edwin & Martha Sensenig Lot Add-on Plan** – The plan involves two existing properties, 164 & 168 E. Farmersville Road. No construction is planned. The sole access driveway will be relocated and used by both properties. A shared driveway agreement will be executed. Preliminary plan and plan scale waivers were requested.

Moved by Vice Chairman Keppley, second by Member Thornton to grant a waiver of preliminary plan requirements. Motion approved unanimously.

Moved by Chairman Ford, second by Member Kauffman to grant a waiver of plan scale requirements. Motion approved unanimously.

Moved by Member Thornton, second by Member Kauffman to approve the Edwin & Martha Sensenig lot add-on plan contingent upon all outstanding items in the June 15, 2017 review letter from Becker being satisfied. Motion approved unanimously.

The Board briefly discussed financial security for the driveway. Vice Chairman Keppley said he's not in favor of accepting financial security for a driveway that's not located within the Township's right-of-way. There was a consensus among the Board members to not require financial security for the Edwin & Martha Sensenig plan.

3. **Sensenig's Repair financial security release** – Moved by Vice Chairman Keppley, second by Member Kauffman to release the financial security for the Sensenig's Repair plan. Motion approve unanimously.
4. **Locust Street detour** – PennDot has requested to use Locust Street as a detour route for the upcoming W. Farmersville Bridge replacement project. Moved by Member Stover, second by Member Thornton to approve the use of Locust Street as a detour route for the W. Farmersville Bridge project. Motion approved unanimously.
5. **Bobby Rahal sewage planning module exemption** – Moved by Member Thornton, second by Member Stover to approve the Bobby Rahal sewage planning module exemption. Motion approved unanimously.
6. **Skid loader purchase** – The low bid was for a 2013 Kubota skid loader with 2,400 hours on it at a cost of \$33,600. Moved by Vice Chairman Keppley, second by Member Stover to authorize the purchase of the 2013 Kubota skid loader. Motion approved unanimously.
7. **Jonathan Martin, small project stormwater management agreement** – Moved by Vice Chairman Keppley, second by Member Thornton to sign the small project stormwater management agreement for Jonathan Martin. Motion approved unanimously.

Manager's Report

Ms. Johnson was not present but provided a written report for the Board's review.

Full-time administrative assistant – Teresa Beever was at the meeting to discuss some of the specific needs in the office and the request from The Township Manager to increase Elaine Rudzinski's hours to full-time. After a brief discussion and a review of the lists of administrative duties in the office Chairman Ford said he would like a little time to think about this.

Moved by Member Thornton, second by Member Kauffman to increase Elaine Rudzinski's hours to full-time at her current hourly rate.

Moved by Chairman Ford to table this issue until the next meeting. Motion died for lack of a second.

The Motion by Member Thornton, seconded by Member Kauffman was passed with a 4 to 1 vote with Thornton, Kauffman, Stover & Keppley voting yes and Ford voting no.

The Board briefly discussed what will be done about Ashley Martin's position once Sylvan Fisher retires next year.

Chairman Ford requested an executive session at the end of the regular meeting to discuss a personnel issue.

Police Chief's Report

Horse Progress Days – Will be held June 30th and July 1st. Chief Brandt said they have prepared for this event.

Fentanyl dangers – Chief Brandt noted that the West Earl Police Department has directives to handle this substance. The Officers have been issued personal protective equipment. Chief Brandt also noted that the Police Department no longer does presumptive testing on powdery substances.

Code Enforcement – There are currently 6 active cases.

Undomesticated animals – Chief Brandt said this is an issue that needs to be addressed and offered to do some research.

Further discussion of code enforcement issues and properties in the Brian Development followed.

Payment of Bills

The Board discussed the bill for the LED lights installed at the tennis and basketball courts. Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion passed with a 4 to 0 vote with Vice Chairman Keppley abstaining due to personal interest.

Financial Report

Moved by Member Thornton, second by Chairman Ford to accept the May 2017 financial report. Motion approved unanimously.

Supervisors' Comments

Harold Keppley – East Main Street sidewalk project. Vice Chairman Keppley said that residents should be notified if there will be a cost to them. Chairman Ford recommended revisiting this issue at the next meeting where Steve Gabriel is present.

Further discussion followed relating to inspections that are done by the Township's Engineer and financial security.

The Board took a short recess and entered executive session at 9:50 p.m. The Board returned to their regular session at 10:12 p.m.

Adjournment

Moved by Member Thornton, second by Vice Chairman Keppley to adjourn the June 26, 2017 regular meeting at 10:12 p.m. Motion approved unanimously.