

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Vice Chairman:	Harold Keppley, Jr.	Manager/Secretary:	Candie Johnson
Member:	Richard Stover	Police Chief:	Brian Brandt
Member:	Keith Kauffman		

Call to Order

Chairman Ford called the August 28, 2017 regular meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted that “Motion approved unanimously” should be removed under Member Kauffman’s comments. There was no motion made. Moved by Member Stover, second by Vice Chairman Keppley to approve the August 14, 2017 regular meeting minutes as corrected. Motion approved unanimously.

Public Comment/Guests

Lancaster Public Library – Heather Sharpe, Executive Director and Bill Phillips, Secretary on the Board of Trustees, were at the meeting to discuss the Library’s funding and the usage of the library by West Earl residents. Ms. Sharpe said that 60,000 items were borrowed in 2016 by West Earl residents. She said that the Library raises 63% of their budget each year. Ms. Sharpe gave an overview of e-services they’ve added in 2017. Bill Phillips said he appreciates the Township’s donation each year and briefly discussed some of the Library’s fundraising activities including the annual book sale. The Board members had no questions or comments. Chairman Ford thanked Ms. Sharpe and Mr. Phillips for attending the meeting.

Old Business

1. **Mel Ressler sidewalk** – Ms. Johnson spoke to the Township’s attorney and was advised that the Township cannot require that a sidewalk be extended outside the public right-of-way. She said that sidewalks should be repaired up to the condition and size they were originally and not to the Township’s current specs which require a sidewalk width of 48 inches. Ms. Johnson will contact Mr. Ressler about this issue.
2. **WWI monument** – Michael Talley from the CV School Board was at the meeting to discuss the WWI monument at the Brownstown Elementary School. Mr. Talley said that the school board asked him to do some research on the monument. The monument was placed there by a group called the Patriotic Order Sons of America. Mr. Talley said it’s not clear who owns the monument and asked if the Township owns it, and if not, does the Township want to own it? He said it is in need of restoration. He also said that some parents have remarked that the monument is inappropriate. Chairman Ford said he wouldn’t be opposed to kicking in some funds to help maintain the monument. Vice Chairman Keppley asked what the intent of this is. He said the school has come to the Board 3 times about this monument and the second time the school was not honest with the Board. He said the school has not been transparent about this issue. Member Thornton said that if the school’s intent is to restore the monument then he is in favor, if the intention is to move the monument he is opposed. The Township manager will talk to the attorney about this matter and report back to the Board.

New Business

1. **Daryl Stoltzfus stormwater management agreement** – Moved by Member Thornton, second by Member Kauffman to sign the Daryl Stoltzfus stormwater management agreement. Motion approved

unanimously.

2. **Resolution No. 2017-22** – Authorize the preparation and submission of a grant application to Pennsylvania WalkWorks to help fund the preparation of a sidewalk masterplan. Moved by Vice Chairman Keppley, second by Member Thornton to adopt Resolution No. 2017-22. Motion approved unanimously.
3. **Sol & Fanny King granny flat agreement** – A second agreement to allow the granny flat to remain on the property for Lizzie King. Moved by Member Kauffman, second by Vice Chairman Keppley to sign the Sol & Fanny King granny flat agreement. Motion approved unanimously.
4. **Request from Fox Clearing to proceed with Anglesea dedication of public improvements** – The Board briefly discussed things that need to be fixed in the Anglesea development. The Board acknowledged the receipt of the request and took no further action.
5. **Akron Mennonite Church 5k run/walk** – Moved by Member Thornton, second by Member Stover to allow the use of Township roads for the Akron Mennonite Church 5k run/walk on October 21, 2017. Motion approved unanimously.
6. **Lions' Club 5k country run** – Moved by Member Thornton, second by Member Stover to allow the use of Township roads for the Lions' 5k country run on September 15, 2017. Motion approved unanimously.

Manager's Report

CDBG Income surveys – Ms. Johnson provided the Board with a list of 22 outstanding income surveys for the East Main Street project and asked for their help in getting the surveys completed. Repeated efforts have been made by Ms. Johnson and other Township staff to get the necessary number of surveys completed without success. Board members offered to deliver the surveys to several of the addresses on the list.

Pension RFPs – Ms. Johnson received 8 RFPs and will be getting them together for the Board to review.

Farmersville Bridge project update – PennDot has postponed the project until June of 2018.

Managers' Lunch – Ms. Johnson attended the managers' lunch and said that one of the discussions was about the State's proposal to charge license fees to horse and buggies.

Police Chief's Report

Fire Police assistance – Moved by Vice Chairman Keppley, second by Member Kauffman to authorize the West Earl Fire Police to help with traffic control during Coby's Bike & Hike event on September 10, 2017. Motion approved unanimously.

Speed sign – Chief Brandt said he fixed the sign.

Code Enforcement

Brian Brandt reported that he will be getting a search warrant for a property on East Main Street and will probably have to condemn the house. Mr. Brandt also reported that he is dealing with several code enforcement issues in the Eagleview Development.

Payment of Bills

Discussed late payments to the credit card. The Board agreed that the credit card bill could be paid from the receipts rather than waiting for the monthly statement in order to avoid late charges.

Moved by Vice Chairman Keppley, second by Member Thornton to pay the bills as presented. Motion approved unanimously.

Financial Report

Moved by Member Thornton, second by Member Kauffman to approve the July 2017 financial report. Motion approved unanimously.

Supervisors' Comments

Dave Thornton – Member Thornton reported that he will be on the Planning Committee for the PSATS Board as a new member.

John Ford – Chairman Ford won't be at the September 11, 2017 Supervisors' meeting. Chairman Ford thanked the Ms. Johnson and other Township employees for hanging the old maps in the meeting room.

Ms. Johnson said she will not be at the September 11, 2017 Supervisors' meeting.

The Board took a short recess and entered executive session at 8:21 p.m. to discuss a personnel matter.

The Board returned to their regular session at 8:44 p.m.

Vice Chairman Keppley will visit some of the residents for the CDBG surveys. Other staff will visit the rest.

Vice Chairman Keppley and Chairman Ford will find time to meet with Chief Brandt.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the August 28, 2017 regular meeting at 8:51 p.m. Motion approved unanimously.