

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

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| Chairman: | John Ford | Member: | Dave Thornton |
| Member: | Richard Stover | Manager: | Candie Johnson |
| Member: | Keith Kauffman | Police Chief: | Brian Brandt |

Vice Chairman Harold Keppley was absent.

Call to Order

Chairman Ford called the September 25, 2017 regular meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted that he was not present at the September 11th meeting and could not have called the meeting to order. Moved by Member Thornton, second by Member Stover to approve the September 11, 2017 regular meeting minutes as corrected. Motion approved unanimously.

Public Comment/Guests

None

Old Business

1. **Monument at the Brownstown Elementary School** – No updates. Member Thornton asked Ms. Johnson to remove this item from the agenda until there are updates on the matter.
2. **New Holland Borough compost facility agreement** – New Holland Borough has agreed to sort yard waste materials that they bring to the compost site. A penalty will be imposed if yard waste is not sorted. Language to this effect has been added to the agreement. Moved by Member Stover, second by Member Thornton to sign the New Holland Borough compost facility agreement. Motion approved unanimously.

New Business

1. **Isaac Nolt Planning Module – Resolution No. 2017-23** – Moved by Member Kauffman, second by Member Thornton to adopt Resolution No. 2017-23. Motion approved unanimously.
2. **Isaac Nolt Plan and Agreements** – Mr. Nolt proposes a detached dwelling, barn and stormwater facilities at 339 N. Maple Avenue. Mr. Nolt is seeking a preliminary plan waiver and plan approval.
 - Moved by Member Thornton, second by Member Stover to grant a waiver of preliminary plan requirements. Motion approved unanimously.
 - Moved by Member Kauffman, second by Member Stover to approve the Isaac Nolt Plan, sign the associated agreements and accept the financial security. Motion approved unanimously.
3. **Lititz Area Mennonite School Trash-a-thon** – Moved by Member Stover, second by Member Thornton to allow the Lititz Area Mennonite School students to use the restroom facilities at the West Earl Community Park on October 12, 2017 during their annual trash-a-thon. Motion approved unanimously.
4. **Diamond Street Early Childhood Center 5K run** – The Diamond Street Early Childhood Center 5K run is schedule to take place on October 21, 2017. Moved by Member Stover, second by Member Kauffman to approve the use of Township roads for the Diamond Street Early Childhood Center 5K run on October 21, 2017. Motion approved unanimously.

5. **Stormwater Management Agreement for Bill & Janet Shumate** – Moved by Member Thornton, second by Member Kauffman to sign the stormwater management agreement for Bill & Janet Shumate. Motion approved unanimously.
6. **Stormwater Management Agreement for Mervin & Barbara Horst** – Moved by Member Thornton, second by Member Kauffman to sign the stormwater management agreement for Mervin & Barbara Horst. Motion approved unanimously.

Manager's Report

- **LCATS Convention** – To be held at Yoder's restaurant on November 16, 2017. Members Stover & Thornton and Chairman Ford will attend. Member Kauffman and Vice Chairman Keppley might attend.
- **PennDot highway improvement project** – PennDot is planning to change the diamond interchange at SR 322 and SR 222 to a diverging diamond interchange. Construction will take place in 2019.
- **PSATS News** – West Earl Township was listed as one of the safest municipalities in the County.
- **Election Day** – Will be on November 7, 2017 from 6 a.m. until 9 p.m.

Ms. Johnson requested an executive session at the end of the regular meeting to discuss a personnel matter.

Police Chief's Report

Bicycle & pedestrian safety – Officer Ebersole is putting together some bicycle and pedestrian safety information to give to the private parochial schools in the Township.

Code Enforcement

Mr. Brandt reported that he is working on two new code enforcement cases and is working with two other homeowners to rectify code violations.

Mr. Brandt will be attending some code enforcement training next week.

Payment of Bills

Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Financial Report

Moved by Chairman Ford, second by Member Thornton to accept the August 2017 Financial Report. Motion approved unanimously.

Supervisors' Comments

Dave Thornton – Member Thornton asked if the sidewalks that are being repaired are being inspected. Ms. Johnson said that the sidewalks are being inspected.

Keith Kauffman – Member Kauffman said that he will be working to get the last 3 income surveys for East Main Street. The surveys must be submitted by the end of this week.

John Ford - Discussed attending PMGA classes in October. Ms. Johnson said she will be attending some.

The Board took a brief recess at 7:31 p.m. and entered executive session at 7:38 p.m. to discuss a personnel matter.

The Board reconvened at 7:45 p.m.

The Right-to-Know requests from the last couple weeks were reviewed.

Chairman Ford noted that he would not be at the October 9, 2017 meeting.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the September 25, 2017 regular meeting at 7:56 p.m. Motion approved unanimously.