

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Vice Chairman:	Harold Keppley	Manager:	Candie Johnson
Member:	Richard Stover	Police Chief:	Brian Brandt
Member:	Dave Thornton		

Chairman John Ford and Member Keith Kauffman were absent.

Call to Order

Vice Chairman Keppley called the October 23, 2017 regular meeting to order at 7:00 p.m.

Vice Chairman Keppley announced that the Board of Supervisors meetings in November are scheduled for November 6th and 13th.

Approval of Minutes

Moved by Member Thornton, second by Member Stover to approve the October 9, 2017 meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

None

New Business

1. **Waiver request Farmersville Fire Company** – The Farmersville Fire Company is requesting a waiver of the land development requirements for their proposed, 1,800 square foot building addition. They have also proposed the removal of a 12 x 24 shed and plan to use the existing cistern for stormwater management. The Board reviewed the plans. A discussion about stormwater management followed. Moved by Member Thornton, second by Member Stover to grant a waiver of land development requirements for the Farmersville Fire Company. Motion approved unanimously.
2. **Fairmount Homes letter of credit release** – Moved by Member Thornton, second by Member Stover to release the Fairmount Homes letter of credit in the amount of \$18,351.50. Motion approved unanimously.
3. **Univest Bank CD** – Moved by Member Stover, second by Member Thornton to approve opening a CD at Univest Bank. Motion approved unanimously.
4. **Resolution No 2017-24 Peer to Peer DCNR grant for sidewalk plan** - \$10,000 to help fund the Township's sidewalk plan. Moved by Member Thornton, second by Member Stover to adopt Resolution No. 2017-24. Motion approved unanimously.

Manager's Report

Budget workshops – October 25th and November 1st.

Sewer Operator – The Sewer Authority is looking for direction from the Board whether to hire a sewer operator or subcontract the services. Ms. Johnson said that subcontracting the sewer operator services was researched and found to be more cost effective than employing an in-house sewer operator. The Sewer Authority is in favor of subcontracting. After a brief discussion about liability insurance there was a consensus among the Board to allow the sewer authority to subcontract the sewer operator services.

Water Authority vacancy – Billy Ditzler is moving out of the area and has resigned from the Water Authority. Phil Machonis has recommended Craig Kachel. Mr. Kachel has expressed interest in serving on the Water Authority. Vice Chairman Keppley would like additional information from Mr. Kachel, such as, why he's interested in serving and what his background is. Ms. Johnson will contact Mr. Kachel.

Carper Dance Studio outstanding invoice – Ms. Johnson reported that the invoice for repair of the loop detector at State & Main Streets remains unpaid by the Dance Studio and Ms. Johnson would like to pass this matter along to the Township's attorney. There was a consensus among the Board members that this matter should be sent to the Township's attorney.

Past due street light & special hydrant taxes – Ms. Johnson provided a list of past due street light and special hydrant taxes for 2014, 2015 & 2016 for the Board's review. Ms. Johnson asked for approval to send the outstanding accounts to collections. The Board directed Ms. Johnson to send the outstanding accounts to collections.

Police Chief's Report

Monthly report – Chief Brandt provided the monthly report for the Board to review.

Halloween Parade – Will take place on October 26th.

Traffic enforcement – There will be increased traffic enforcement during the upcoming holidays.

Code Enforcement

Member Thornton said he received a complaint from a resident about 145 Dogwood Drive. There are 13 people living in a 3-bedroom home and there have been noise complaints as well. Code Enforcement Officer Brian Brandt said he will look into the complaint and will most likely be able to apply the Property Maintenance Code to the situation.

Payment of Bills

The Board discussed the \$1,600 bill from Brad Harris for the Aigler zoning hearing. The Board agreed to meet with the Zoning hearing board to discuss how the hearings are conducted.

Moved by Member Thornton, second by Member Stover to pay the bills as presented. Motion approved unanimously.

Supervisors' Comments

None

Adjournment

Moved by Vice Chairman Keppley, second by Member Stover to adjourn the October 23, 2017 regular meeting at 7:35 p.m. Motion approved unanimously.