

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Keith Kauffman
Vice Chairman:	Harold Keppley	Manager:	Candie Johnson
Member:	Richard Stover		

Member David Thornton was absent.

Call to Order

Chairman Ford called the December 18, 2017 regular meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted that the word "Regular" should be removed and replaced with "Sidewalk" for the December 4, 2017 sidewalk meeting minutes. Moved by Chairman Ford, second by Member Stover to approve the December 4, 2017 Sidewalk Meeting minutes as corrected.

Moved by Vice Chairman Keppley, second by Member Stover to approve the December 4, 2017 Regular Meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

William Curtis, 50 E. Main Street – Mr. Curtis thanks Chairman Ford for attending the recent school board meeting where the WWI monument was discussed.

Holly Holbein, 5 Garland Lane – Ms. Holbein asked if there was an update on the Mar-Allen noise issue. She said they started working at 3:45 a.m. this morning. Ms. Holbein provided a picture of Mar-Allen vehicles and equipment parked at the property across the street. Ms. Johnson explained that Mar-Allen and the property owner have appealed the zoning officers violation notice to the Zoning Hearing Board. The hearing will be held on February 7, 2018. Ms. Johnson told Ms. Holbein that she will receive a notice in the mail about the hearing.

William Curtis, 50 E. Main Street – Mr. Curtis said vehicles that are parking along East Main Street at the intersection of Church & Main Streets are blocking the view of traffic. He said it's unsafe and there have been accidents. Ms. Johnson will check with Chief Brandt on this matter.

New Business

1. **East Main Street sidewalk project update** – Steve Gabriel & Dave Hogle from Rettew Associates were at the meeting to give the Board an update on the East Main Street sidewalk project and the grant for this project. Mr. Gabriel provided a design drawing of the project for the Board to review. The Board members would like to know how the cost estimate for the project has gone from \$1.3 million to \$2.8 million. Steve Gabriel addressed the board. He stated that the cost estimate was updated after the scope and field meeting with Penn Dot in September. Stormwater improvements are now included in the cost estimate at \$600,000 because the Township did not qualify for the CDBG grant funds. There will be 2 PennDot bridge replacement projects occurring near East Main Street so there will need to be 2 detours and constant flagging or traffic control which will cost \$200,000. PennDot would like the small bridge on East Main demolished at a cost of \$50,000. Roadway paving will cost \$200,000. After much discussion it was decided that a meeting will be set up with PennDot, Representative Greiner, Senator Aument and Township staff to discuss this project and possible funding options. Ms. Johnson will work on coordinating a meeting between all parties.

2. **2018 Budget** – Moved by Vice Chairman Keppley, second by Member Stover to adopt the 2018 budget. Motion approved unanimously.
3. **Resolution 2017-27** – Setting the 2018 Real Estate Tax rate. Moved by Vice Chairman Keppley, second by Member Kauffman to adopt Resolution 2017-27. Motion approved unanimously.
4. **Resolution 2017-28** – Setting the 2018 Street Light Tax rate. Moved by Vice Chairman Keppley, second by Member Stover to adopt Resolution 2017-28.
5. **Resolution 2017-29** – Setting the 2018 Special Hydrant Tax rate. Moved by Chairman Ford, second by Vice Chairman Keppley to adopt Resolution 2017-29. Motion approved unanimously.
6. **Real Estate tax collection** – Ms. Johnson has proposed that Lancaster County collect the real estate taxes for West Earl Township for tax year 2018. Moved by Member Stover, second by Vice Chairman Keppley. Motion approved unanimously.
7. **Resolution 2017-30** – Payment plan for Dennis Adams, 152 Brian Drive. Moved by Vice Chairman Keppley, second by Member Kauffman. Keppley-yes, Kauffman-yes, Stover-yes, Ford-no. Motion approved with a 3 to 1 vote.
8. **Advertise Ordinance to revise Chapter 121, Noise Ordinance** – The definition of “existing” must be added to the Ordinance. Ms. Johnson said she will have it ready for the January 2, 2018 organizational meeting.

Manager's Report

Compost site fees – Ms. Johnson reported that the Township would have collected about \$8,000 in compost fees had there been a cost of \$1 per trip into the site. Chairman Ford asked Ms. Johnson to research and find out how many entries there have been into the site in 2017. Ms. Johnson will bring back numbers for the Board.

Street light & special hydrant tax collection – Ms. Johnson said these taxes will now be collected in-house.

Municibid – Ashley Martin provided a list of items that are no longer used to be placed on the Municibid website. Moved by Member Kauffman, second by Vice Chairman Keppley to approve the list of unused items to be placed on Municibid. Motion approved unanimously.

Carper's Dance Studio – The property owner has requested a release of their financial security in the amount of \$4,513. Becker Engineering reviewed the request and recommended releasing \$575 because the sidewalks still need work. Vice Chairman Keppley said he would like to know what's wrong with the sidewalks because they are some of the best sidewalks along East Main Street. Ms. Johnson will ask Becker and get back to the Board. Chairman Ford asked Ms. Johnson to also find out if the property owner would like to put up some other type of financial security rather than a letter of credit.

Ragner Relay Event – Ragner Relay has requested the use of the restrooms at the Lions' Park during their relay on June 15, 2018. Moved by Member Kauffman, second by Member Stover to approve the use of the Lions' Park restrooms for the Ragner Relay event on June 15, 2018. Motion approved unanimously.

Payment of Bills

Moved by Member Kauffman, second by Chairman Ford to pay the bills as presented, including the bill from

Rettew from the December 4, 2017 regular meeting. Stover-yes, Kauffman-yes, Ford-yes, Keppley-no. Motion passed with a 3 to 1 vote.

Treasurer's Report

Moved by Vice Chairman Keppley, second by Member Stover to accept the Treasurer's Report. Motion approved unanimously.

Supervisors' Comments

Keith Kauffman – Members Kauffman & Thornton met with the Township Manager and Mike Reed, Chairman of the Sewer Authority and discussed the Sewer Authority's PA One Calls. The Sewer Authority was being billed \$100 per call by Becker Engineering so Ashley Martin has been handling the One Calls. Ms. Johnson said Ashley is finding it very time consuming to handle the One Calls for the Sewer Authority.

The next meeting will be held on Tuesday, January 2, 2018.

Adjournment

Moved by Member Kauffman, second by Chairman Ford to adjourn the December 18, 2017 regular meeting at 8:45 p.m. Motion approved unanimously.