

WEST EARL WATER AUTHORITY  
MEETING MINUTES  
February 6, 2017

**ATTENDANCE**

Shawn Erb, Phil Machonis, Bob Youndt, Billy Ditzler, Candie Johnson and Dale Kopp (ARRO)

**CALL TO ORDER**

Chairman Phil Machonis called the meeting of the West Earl Water Authority to order at 7:00 pm.

**APPROVAL OF MINUTES**

Motion was made by Shawn Erb, seconded by Bob Youndt to approve the regular January 3rd meeting minutes. All in favor, motion carried.

**New Business**

Reviewed Phase 4 and Phase of 5 of East Main Street

**ENGINEER'S REPORT**

**LGH**

- Solicitors are working on agreements

**Creekhill**

- Still building

**Stone barn Place**

- Developer is preparing easements, cost estimate for financial security and has been in contact with the Authority's Solicitor.

**Hoover Heights**

- Cost Estimates for Financial Security was received on September 14<sup>th</sup>, 2016 and comment letter forwarded on September 30<sup>th</sup>, 2016.

**Ds Waters**

- Invoice was sent waiting on payment, Manager Johnson will follow up.

**Akron Borough**

- Haven't heard anything from them.

**Martin Appliance**

- Invoice was sent and payment has been made on an additional EDU.

**2 Circle Rock Drive**

- A recommendation was made that an EDU be purchased for the beauty salon being added.
- On a motion by Bob Youndt and second by Billy Ditzler to send a letter and invoice for an EDU. All in favor, motion carried.

**Proposed Standard Specifications and Rules and Regulations for the Water System**

- The updates were reviewed.
- On a motion by Bob Youndt and second by Billy Ditzler to have Engineer Kopp move forward with the proposed corrections and to have them reviewed by Solicitor Cleary. All in favor, motion carried.

**Fire Service Payments**

- The Authority asked Manager Johnson to review and analysis the fire service payments and the agreement to the payment of the Debt Service annual agreement.

### **Payment of Bills**

Treasurer Erb reviewed the new sweep accounts.

It was suggested to change the signer cards: On a motion by Bob Youndt and second by Billy Ditzler to add Chairman Phil Machonis and remove Bob Youndt from the ENB Signer cards. All in favor, motion carried.

On a motion by Bob Youndt and second by Billy Ditzler to authorize Amy Carter to have on line access to the ENB Accounts. All in favor, motion carried.

- Motion was made by Bob Youndt to pay the following bills, seconded by Billy Ditzler. All in favor, motion carried.
  - o ARRO Consulting, Inc. (\$845.16)
  - o Verizon (\$5062.04)

Authority decided to give the extra I-Pad to Engineer Kopp to use and to order a keyboard, Pen and case for him.

### **Member Business**

- Shawn Erb met with representatives to close bank accounts on January 19<sup>th</sup>, 2017.

### **ADJOURNMENT**

On Motion by Bob Youndt, seconded Billy Ditzler, the meeting was adjourned at 8:35 pm. All in favor, motion carried.

Submitted  
Candie L. Johnson